



Dear parents/carers,

Externally funded service providers delivering health, disability and wellbeing services to students

Parents and/or carers may request that externally funded (including NDIS) service providers, that support the educational goals for your child, deliver services to students in school. For example, specialised external service providers may include counsellors, speech pathology, physiotherapy and/or occupational therapy.

A comprehensive support package for schools, including materials for external providers, has recently been developed by the Department of Education (DoE) and Sir Eric Woodward School has been working on their own local documentation. This will enable the principal to ensure that DoE guideline requirements are met including child protection, school induction, school/service provider agreement, code of conduct and other necessary service provider considerations. For more information, please see detailed information attached.

Requests for externally funded service providers can be generated at teacher/parent meetings (personalised learning plan meetings) or as required, and will come to the principal for consideration. To make a formal request, you will be required to complete the request for externally funded service providers form (see attached) with the details of the service provider and possible session times for the provider to attend the school.

When agreeing to and allowing externally funded service providers in the school the impact on the students' learning and whole school programs will be considered. Please note that accepting a request is at the sole discretion of the principal and services may be cancelled at any time. The appropriateness of services for your child will be reviewed semesterly.

I look forward to continuing to working alongside our families and approved external providers to deliver quality education for our students.

Kind regards,

JoAnne Gardiner

Principal